

Treasurer

The Treasurer is a key member of the President's "Cabinet", and as such serves as a member of the Executive Committee and assists the President in the performance of his/her duties. Ensures the integrity of the fiscal affairs of the Association.

Duties, Responsibilities and Authority:

- ◆ Serves as member of the Executive Committee.
- ◆ In conjunction with management staff, ensures that the Chapter maintains accurate financial records.
- ◆ In conjunction with management staff, reviews Chapter expenditures and financial status on a regular basis to ensure overall fiscal integrity.
- ◆ Ensures that regular financial reports are submitted to the Board of Directors and Executive Committee and presents an annual financial report to the membership.
- ◆ Submits the financial accounts of the Chapter to an annual independent audit.
- ◆ Performs other duties assigned by the President or Board of Directors, which may include serving as chair or member of other committees