

President

The President shall be the Chief Elected Officer of the Association and serve as Chair of both the Board of Directors and Executive Committee. The President shall serve as a non-voting ex-officio member of all committees, standing or otherwise, except for the Nominating Committee. The President serves as a voting member on those committees to which he/she is appointed a full member with voting privileges. He/She shall make all required appointments to Presidential Committees, task forces, and organizational representatives.

The President shall exercise personal leadership in the motivation of other officers, board members, committee chairs, committee members, and membership, and influence the establishment of goals and objectives for the organization during the term of office. He/She shall act as spokesperson and inspirational leader, and shall work in partnership with the Executive Director.

Duties, Responsibility and Authority:

- ◆ Presides at and attends all meetings of the members, Board of Directors and Executive Committee. Coordinates agenda material with the Executive Director.
- ◆ In concert with the Executive Director, sees that the Board of Directors, Executive Committee, and officers are kept fully informed on the conditions and operations of the Chapter.
- ◆ Works with the Executive Director to see that basic policies and programs designed to further the goals and objectives of the Association are planned, formulated, presented to the Board of Directors, and executed following Board approval.
- ◆ Appoints the chairs and members of Presidential Committees and task forces, outlines the purpose and duties of these committees and task forces, and monitors progress.
- ◆ Supports and defends policies and programs adopted by the membership, Board of Directors and Executive Committee.
- ◆ Promotes interest and active participation in the Association on the part of the membership and reports activities of the Board and Chapter to members by means of letters, publications or speeches.
- ◆ With the Executive Director, acts as a spokesperson for the Association to the press, the public, legislative bodies, and related organizations.
- ◆ Presents an annual report at the annual membership meeting on the State of the Chapter.
- ◆ Exercises general supervision over the work and activities of the Chapter Board, Executive Committee and other Chapter committees.

- ◆ In cooperation with the Executive Director, sees that all orders and resolutions of the Board of Directors are carried into effect.
- ◆ Assumes a key role in the orientation and transition of the President-Elect to the duties of the President.

Relationships:

Responsible to the Board of Directors and to the membership for seeing that the programs and policies of the Chapter reflect the needs and aspirations of the membership.

Consults and advises with the Executive Director on all matters pertaining to Chapter policies, programs and finances.